

A G E N D A

Regulatory Committee

Date: **Tuesday, 24th May, 2005**

Time: **2.00 p.m.**

Place: **The Council Chamber,
Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

*Pete Martens, Members' Services,
Tel: 01432 260248, Fax: 01432 261809*

e-mail: pmartens@herefordshire.gov.uk

**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Regulatory Committee

To: Councillor R.I. Matthews (Chairman)
Councillor Brig. P. Jones CBE (Vice-Chairman)

Councillors Mrs. S.P.A. Daniels, G.W. Davis, D.J. Fleet, J.W. Hope MBE,
T.W. Hunt, G. Lucas, J.W. Newman, R. Preece, D.C. Taylor and P.G. Turpin

	Pages
1. ELECTION OF CHAIRMAN AND APPOINTMENT OF VICE-CHAIRMAN To note that at Annual Council on 13th May Councillor R.I. Matthews was elected Chairman for the ensuing year and Councillor Brig P Jones CBE was appointed Vice-Chairman.	
2. APOLOGIES FOR ABSENCE To receive any apologies for absence.	
3. NAMED SUBSTITUTES (IF ANY) To receive details of any Members nominated to attend the meeting in place of a Member of the Committee.	
4. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
5. MINUTES To approve and sign the Minutes of the meeting held on 12th April, 2005.	1 - 4
6. PROCEDURAL ARRANGEMENTS To note the procedural arrangements for the meeting.	5 - 6
7. PUBLIC ENTERTAINMENTS LICENSING REPORT TO DETERMINE THE OPERATING HOURS FOR AN APPLICATION FOR NOZSTOCK MUSIC FESTIVAL ON 23RD JULY 2005 AT ROWDEN PADDOCKS, BROMYARD - LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 To consider an application for a finishing time later than the current policy of 03.00 hours for an Occasional Public Entertainment Licence.	7 - 22
Ward: Bromyard	

EXCLUSION OF THE PUBLIC AND PRESS

In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered

RECOMMENDATION:

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act as indicated below

8. APPLICATION FOR A DUAL (HACKNEY CARRIAGE & PRIVATE HIRE) DRIVER LICENCE - LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

23 - 30

To consider an application for a dual hackney carriage/private hire drivers licence.

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- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
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- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

Please Note:

Agenda and individual reports can be made available in large print. Please contact the officer named on the front cover of this agenda **in advance** of the meeting who will be pleased to deal with your request.

The meeting venue is accessible for visitors in wheelchairs.

A public telephone is available in the reception area.

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COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL

BROCKINGTON, 35 HAFOD ROAD, HEREFORD.

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Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL

**MINUTES of the meeting of Regulatory Committee held at
The Council Chamber, Town Hall, Hereford on Tuesday,
12th April, 2005 at 2.00 p.m.**

Present: Councillor R.I. Matthews (Chairman)
Councillor Brig. P. Jones CBE (Vice Chairman)

Councillors: Mrs. P.A. Andrews, Mrs. S.P.A. Daniels, G.W. Davis,
J.W. Hope MBE, T.W. Hunt, G. Lucas, J.W. Newman, R. Preece,
D.C. Taylor and P.G. Turpin

In attendance: Councillor Mrs. M.D. Lloyd-Hayes

58. APOLOGIES FOR ABSENCE

Apologies were received from Councillor D.J. Fleet.

59. NAMED SUBSTITUTES (IF ANY)

Councillor P.A. Andrews substituted for Councillor D.J. Fleet.

60. DECLARATIONS OF INTEREST

There were no declarations of interest made.

61. MINUTES

RESOLVED: That the Minutes of the meeting held on 15th March, 2005 be approved as a correct record and signed by the Chairman.

62. PROCEDURAL ARRANGEMENTS

The Committee noted the procedural arrangements for hearing appeals to ensure that the laws of natural justice were followed to give a fair hearing for applicants and to the Licensing Officers.

63. REPORT TO CONSIDER HEREFORDSHIRE COUNCIL'S POLICY ON SEX ESTABLISHMENTS

A report was presented by the Licensing Manager to seek the views of the Committee on the Council's current policy on Sex Establishments in Herefordshire. She advised that no licensed premises were permitted within the County at present, but there had been an indication by a trader who wished to open one. She explained to the Committee that shops were only required to have a sex establishment licence if their business consisted of a "significant degree" of the sale, exchange, lending, displaying or demonstrating sex articles or other articles intended for use in connection with or for stimulating or encouraging sexual activity. At present no shops in Herefordshire fell into this category.

The Chairman invited Councillor Mrs. M.D. Lloyd-Hayes to address the Committee. She felt that the Council were correct in issuing a nil policy in December, 2001 and felt that it would be detrimental to the County to consider changing the policy. She

also advised Members that she had received a number of objections from Herefordshire residents.

In order to clarify which establishments required a sex establishment licence the Principal Lawyer drew Members' attention to Article 4 from Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.

The Committee discussed the matter and took into consideration the impact that allowing a sex shop in Herefordshire could have on the character and amenity of the County. They also felt that there were other means available, with particular reference made to the Internet, for people who wished to purchase sex articles. On balance, the Committee felt that the current policy regarding sex establishments in Herefordshire should remain.

RESOLVED: That nil is an appropriate number of sex establishments in the County of Herefordshire District Council.

EXCLUSION OF THE PUBLIC AND PRESS

In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.

RESOLVED: that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below

This item discloses information relating to any particular applicant for or recipient of or former recipient of, any service provided by the authority.

64. APPLICATION FOR DUAL (HACKNEY CARRIAGE & PRIVATE HIRE) DRIVER LICENCE - LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 (Pages 1 - 2)

The Licensing Manager presented a report about an application for a renewal of a dual hackney carriage and private hire driver's license. She explained issues relating to the requirement to disclose any criminal convictions and police cautions. The applicant was given the opportunity to address the Committee in respect of his application.

Having considered all the facts put forward by the Licensing Manager and the applicant, the Committee decided that the application should be renewed.

The meeting ended at 2.50 p.m.

CHAIRMAN

Document is Restricted

REGULATORY COMMITTEE
LICENSING APPEAL PROCEDURE

1. Introduction by Clerk to the Committee (the Legal adviser).
2. Licensing Officer outlines the case.
3. Applicant (or his solicitor) sets out his case.
4. Questions asked by the Committee or Licensing Officer or Applicant.
5. Applicant (or his solicitor) asked if he would like to make further comment or representation, or if he requires time to comment or investigate (if so, Chairman defers application).
6. In dealing with each application, the applicant (and any representative) should also withdraw should be asked to withdraw when they have finished their presentation. All officers, other than the Clerk to the Panel, should also withdraw. It would be preferable for the applicant and officers to await the decision at different locations.
7. If either the applicant or the officer are needed to furnish additional information, they should all be invited back before the Committee. When the additional information has been furnished, they should all be asked to leave again.
8. The Panel can then reach a decision in the usual way, but in the absence of parties.
9. The applicant and officers will then be invited to return. The Chairman will announce the decision. The Chairman should also say that the decision will be communicated in writing in due course, and that the applicant will be informed of any right of appeal (if the decision is a refusal).
10. When the first applicant is finished, that applicant should leave. Deal with the second application the same way.

7 PUBLIC ENTERTAINMENTS LICENSING REPORT TO DETERMINE THE OPERATING HOURS FOR AN APPLICATION FOR NOZSTOCK MUSIC FESTIVAL ON 23RD JULY 2005 AT ROWDEN PADDOCKS, BROMYARD.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Report By: Head of Environmental Health and Trading Standards

Wards Affected:

Bromyard

Purpose

1. To determine whether to grant a finishing time later than the current policy of 03.00 hours for an occasional public entertainment.

Background

2. Local Authorities are, when licensing public entertainment events, permitted to make the licence conditional.

The purpose of conditions attached to and forming part of a licence broadly fall into four categories.

- (a) securing the safety of everyone present, this includes fire safety and some health and safety matters;
- (b) securing adequate access to the premises in emergencies;
- (c) ensuring adequate sanitary arrangements in the premises; and
- (d) preventing nuisance and disturbance in the neighbourhood.

The holder of an Entertainments Licence may at any time apply to the Authority for such variations of the terms, conditions and restrictions on a subject to which the licence is held.

The Authority may:-

- (a) make the variation specified in the application;
- (b) make such variations as they think fit, including subject to the four categories above; impose terms, conditions or other restrictions other than those specified or

Further information on the subject of this report is available from Suzanne Laughland, Licensing Manager on (01432) 261675

- (c) refuse the application.

Conditions

3. Amongst the various Conditions and Regulation there are specific ones which related to finishing times for events.

Condition 4.1 of the Standard Conditions for Licensing of Premises for Public Entertainment

Premises licensed for public entertainment shall only be opened and used for any of the said purposes on such days and during such hours as the Licensing authority specifies in the schedule to the licence conditions.

The Regulations (standard conditions) of the Council specify the opening times of entertainment establishments as follows and was amended by this Committee on 1st March 2005 to speed up the issue of licences.

11.00 until 03.00 (Monday to Saturday)	<p>In respect of premises that <u>do not</u> have the benefit of a liquor licence under the Licensing Act 1964</p> <p>And where there are no objections to the application.</p> <p>And subject to consultation with the Chair (or in his absence the Vice Chair) of the Regulatory Committee</p>
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The application for deviation from policy

4. Mr Peter Nosworthy requests a variation of the licence condition to extend the opening entertainment hours from 01.00 pm to 05.00am. The intended venue for this event is farmland at Rowden Paddocks, Bromyard on 23rd July 2005 for 800 people on site.

The applicants request permission to hold a one-day live music festival. There would be a disco from 12 am until 5 am, two stages until 12.30/1am. The audience will be a mixed profile of all ages. There is a campsite on site.

Issues

5. The main cause for concern to the Police and ourselves is the potential for disturbance to others.
6. This is a one-off event, we have no problem with granting a licence until 03.00 hours, whether this event should be allowed to finish later than 03.00 hours is a matter for consideration
7. The Council has in the past granted terminal hours up to 03.30 hours and imposed special conditions designed to minimise the chances of nuisance occurring. (The special conditions imposed can be found in appendix 1)

8. A site inspection has taken place on 5th May 2005 together with the applicants, Environmental Health, The Police and the Fire Safety Officer. A number of safety issues were discussed.
9. The Police have responded following the site inspection and have no observations to make on the application.
10. The fire brigade was consulted and have the following comments see appendix 2.
11. Environmental Health Officer comments that there are no objections to make on the application but would ask the Licensing Manager to attach such conditions as appropriate to safeguard public safety and prevent public nuisance

see annex 1

Options

- to grant the extended hours
- to grant the extended hours and impose conditions
- to refuse the extended hours
- or come to some other conclusion



APPLICATION FOR GRANT OF AN
OCCASIONAL
PUBLIC ENTERTAINMENT LICENCE

Licensing Section
Unit 10
Blackfriars Street
Hereford
HR4 9HS

3

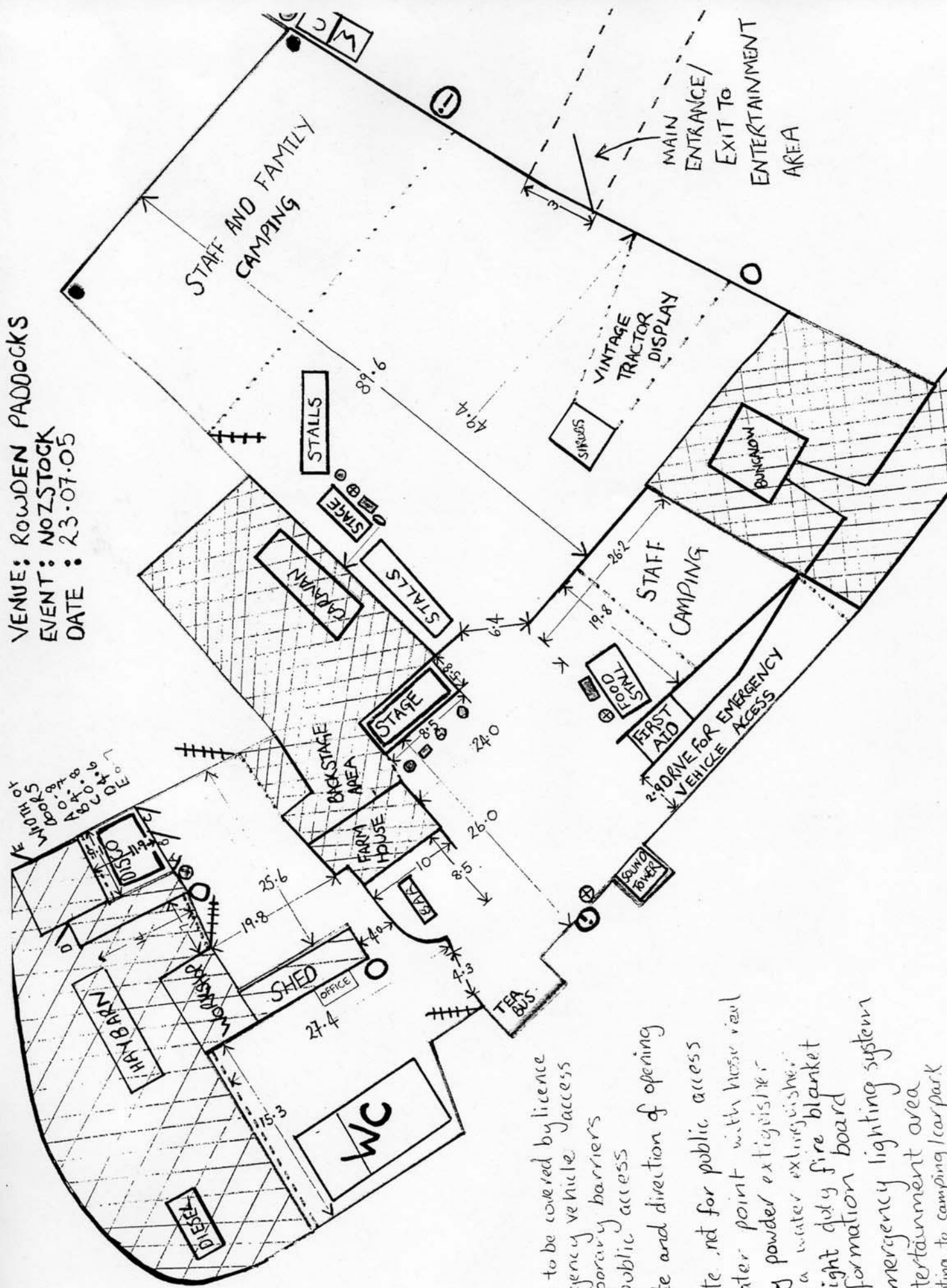
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Please read the guidance notes when completing this application form.

APPLICANT 1 DETAILS NAME <u>Mr P. Nosworthy</u> ADDRESS <u>Rowden Paddocks, Bromyard</u> <u>Hereford, HR7 4LS</u> TEL NO <u>07960170655</u> HAVE YOU PREVIOUSLY HELD A PUBLIC ENT. LICENCE? <u>YES/NO</u> IF YES, WHEN & FOR WHERE? (if more than 1, please give last event)		APPLICANT 2 DETAILS NAME ADDRESS TEL NO HAVE YOU PREVIOUSLY HELD A PUBLIC ENT. LICENCE? <u>YES/NO</u> IF YES, WHEN & FOR WHERE? (if more than 1, please give last event)	
EHOLDER'S DETAILS <u>Mr Peter Nosworthy, Rowden Paddocks</u>			
NAME AND LOCATION OF VENUE <u>Rowden Paddocks, Bromyard</u>			
TYPE OF VENUE <u>FARM</u> (e.g. pub, hall, farm, field, etc.)			
HAS A PUBLIC ENT. LICENCE BEEN PREVIOUSLY GRANTED FOR THIS VENUE? <u>YES/NO/ DON'T KNOW</u>		IF YES, WHEN & FOR WHAT PURPOSE? (if more than 1, please give last event)	
Note: performance of plays requires a Theatre licence			
EVENT DETAILS PURPOSE(S) OF EVENT <u>music festival</u> (e.g. dance, music only, sport, etc.)			
NUMBER ATTENDING <u>650</u>	DATE <u>23.7.05</u>	TIME(S) <u>3.30pm - 5.00am</u>	(i.e. start & finish)
NUMBER ATTENDING	DATE	TIME(S)	(i.e. start & finish)
NUMBER ATTENDING	DATE	TIME(S)	(i.e. start & finish)
IS A LIQUOR LICENCE IN FORCE? <u>YES/NO</u> IF NO, WILL ONE BE SOUGHT? <u>YES/NO</u>			
A LIQUOR LICENCE IS TO BE SOUGHT, WHO WILL APPLY FOR IT? <u>Peter Nosworthy</u>			
NOTE: While the Council has the power to licence musical entertainments on Sundays under the Sunday Entertainment Act 1932, the Sunday Observance Act 1780 prohibits the use of premises for public dancing on a Sunday where there has been a charge for admission.			
I/We, the undersigned, HEREBY APPLY for the grant of an Occasional Public Entertainment Licence and declare that all the above details are to the best of my/our knowledge correct and that copies have today been sent to the police, fire authority and Licensing Justices.			
Signed: <u>Pdg N - lth</u>		Signed:	
Date: <u>16-3-05</u>		Date:	
PLEASE ENSURE THAT YOU HAVE			
1. COMPLETED ALL PARTS 2. SIGNED THE FORM			
3. ATTACHED THE CORRECT FEE (cheques to be made payable to Herefordshire Council)			
4. PROVIDED PLANS SHOWING; a. THE LOCATION, b. DETAILED PLAN OF VENUE WITH EXITS AND ENTRANCES CLEARLY MARKED			
5. SENT COPIES TO THE POLICE AND FIRE AUTHORITY			
6. ENCLOSED FIRE CERTIFICATE			

Receipt No	Fee <u>£475.88</u>	Date <u>21/3/05</u>	Income Code N8000 9362 <u>43</u>
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7-0-0
A 40409
DOORS
WITH



13K

- area to be covered by licence
emergency vehicle access
temporary barriers
no public access
gate and direction of opening
gate not for public access
water point with hose reel
dry powder extinguisher
13a water extinguisher
light duty fire blanket
information board
emergency lighting system
entertainment area
lighting to camping/car park

IPd

rural payments agency

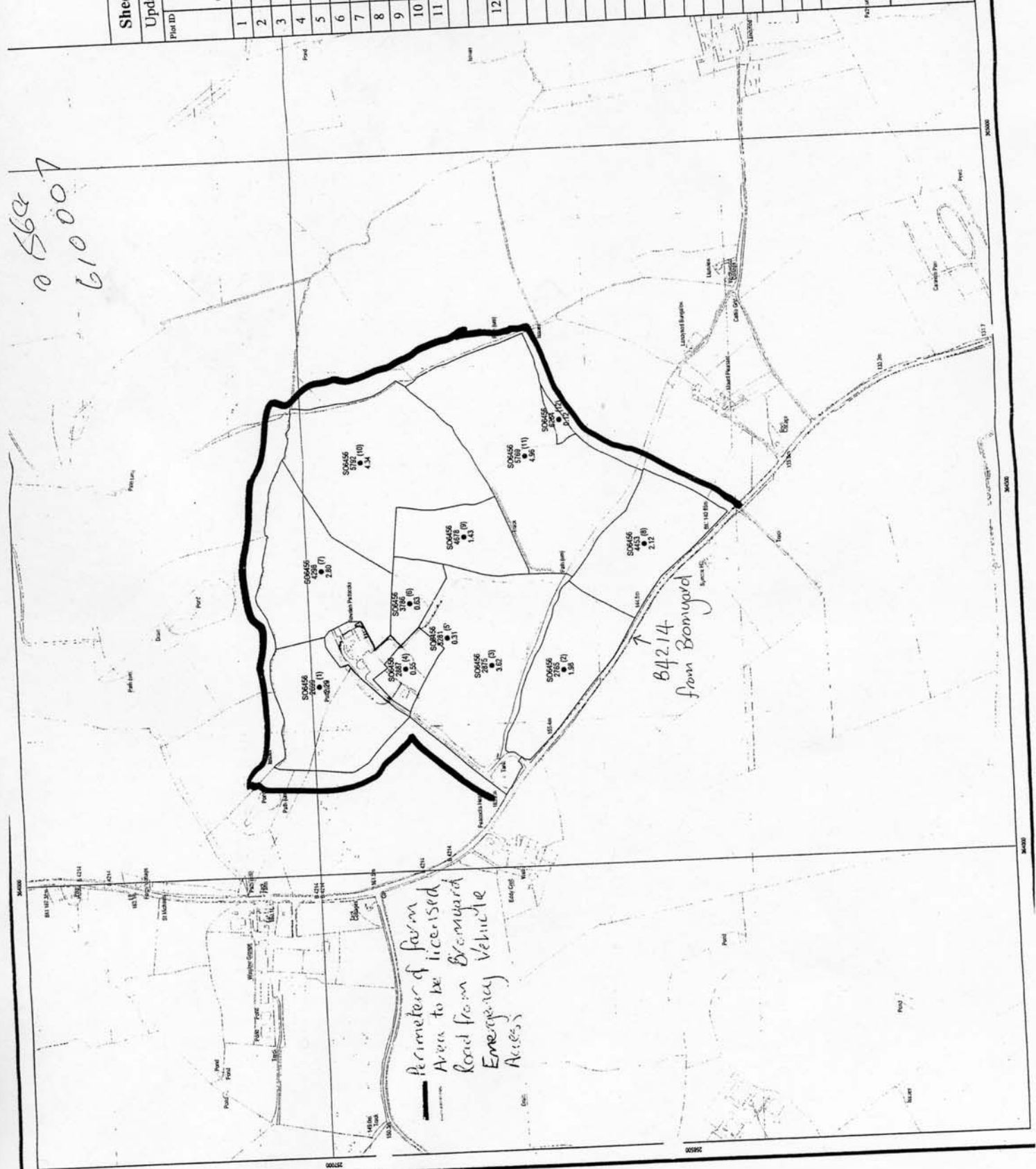
Main Holding Number

17/037/0044

Sheet Holding Number : 17/037/0044

Updated LACS 2001 Information

Plot ID	Map Sheet	Field Nos	Original Field Size (ha)	New Digital Field Size (ha)	Insurances Boundary
	OS Map Sheet	NG Field			
1	SO6456	2699	2.46	2.29	
2	SO6456	2765	2.01	1.98	
3	SO6456	2875	3.62	3.62	
4	SO6456	2887	0.57	0.55	
5	SO6456	3281	0.31	0.31	
6	SO6456	3786	0.75	0.63	
7	SO6456	4298	2.71	2.80	
8	SO6456	4453	2.11	2.12	
9	SO6456	4678	1.43	1.43	
10	SO6456	5792	4.32	4.34	
11	SO6456	5769	2.66	4.96	
	SO6456	5165	2.66		
	SO6456	6574	2.31		
12	SO6456	6264	0.12	0.12	



Print Name :

Signed : Date :
 Scale 1:5000
 Date printed : 26/05/2003
 Version : 2



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Map 1 of 1

41 Sixth Avenue,
Heaton,
Newcastle,
NE6 5YN.
17/03/05

County of Hereford District Council,
Licensing Section,
Environmental Health & Trading Standards,
Unit 10 Blackfriars Street,
Hereford,
HR4 9HS.

Re: Application for Occasional Licence

To whom it may concern,

Please find enclosed an application ~~for an occasional premises~~
license. The event will be a music festival held on 23rd of July 2005. We hope to have 650
visitors. Our camping area will be open from Friday 22nd at 6pm until Sunday 24th at 4pm.
We would like our entertainment to be available from Saturday 3.30pm until 5am Sunday.

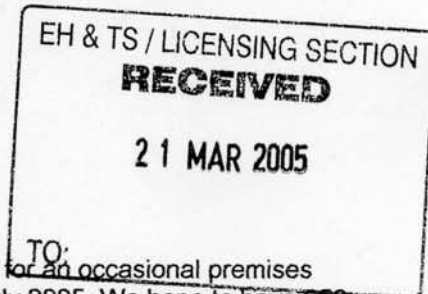
We propose that live music will be held on two stages until 12.30/1am. We would like to have
a disco from 12am until 5am. The audience will be a mixed profile of all ages. We will have
first aid available for the duration of the event and an emergency plan is currently being
drawn up as part of our safety management plan.

We have consulted and used the H.S.E. Event Safety Guide as part of our planning process.
Please find enclosed a copy of our application, three maps and our fee form. We have
forwarded copies of our application and maps to the local fire and police authorities. If you
have any queries regarding this application please do not hesitate to contact myself at the
numbers below. We look forward to hearing from you,

yours faithfully

L. Horseman

Louise Horseman
01912765512
07960170655
email: louise_horseman@hotmail.com



Dear Ms Woodland,

Thankyou for you your letter dated 23rd March. In response to your queries, I would like to address the points you have raised.

1. Chainsaw display

We are very keen to find a way that will satisfy the licencing requirements that would allow us to show this artist.

We believe the proposed chain saw display by Guntram Prochaska would give the event and Bromyard an excellent profile and encourage other high profile artists to consider performing at our event, as it gets bigger.

Guntram is a friend of the family, who run the event, and has performed at a private party we held last year. We are very lucky to have this connection as Guntram is an internationally renound artist and has performed his displays all over the world, one of his achievments was to create a sculpture for Nelson Mandela.

Guntram is fully qualified. He wears the appropriate safety equipment.

Could you please let us know if there is any other measures we could take or information we could give you that would to provide sufficient safety measures for this show. Travelling from their home in Germany, Guntram will be attending the festival with the band who are perfoming at the event and who provide the musical background to his displays. We would love to use his talents, particularly in light of the fact he will present his show for free and at this stage of our development believe it is an invaluable opportunity to raise our profile for the future and at no financial cost to the festival. please refer to additional letter from Bromyard council.

2. Special Effects

The proposed special effects for the event are as follows:

Pyrotechnics: We propose to use Line rocket and line rocket with tail, to be displayed as a backdrop to the music entertainment on the main stage. The pyrotechnics controller is fully qualified and experienced and we will have a product safety data sheet and serparate risk assesmmment sheet for the display.

Fireworks: Catergory 3 will be used as a backdrop to the headline act on the main stage.

They will be fired away from the event at least 25 meters clear in all directions. They will be controlled by one designated person who has carried out serveral displays for us in the past and fired in a feild away from public access.

Strobe light: Will be used in the barn/disco area. We will display information that strobes will be used on our information boards and at entrance. One strobe will be used at flicker

rate of no more than four per second. Lights will be mounted above head height. Strobes will not be used continuously. Lighting manager will oversee its use and be responsible to relaying this information to DJ's.

3. Proposed disco

The numbers accessing the proposed disco will be controlled by experienced and trained stewards on the door at all times using a clicker to monitor numbers and regulate to set amount.

The noise levels for the disco will be monitored using a SDL decibel meter, that will be checked regularly by our designated sound engineer. As a backup control we will incorporate a Berringer compressor/limiter into the sound system so that the music cannot exceed the level set. Music in this proposed venue will be quieter than the main event as we wish to have this later in the night. As suggested in your letter we will visit the boundary of the event periodically to monitor levels. As mentioned in the risk assessment we will inform our nearest neighbours well in advance of the event.

4. Total people on site

Paying Guests 600

Non paying guests 50

Staff including event team, performers and stall holders approx/max 150

Total 800

Further to our telephone conversation with the licensing section we sought advice on paying licence fee and were informed we should pay for the total number of public invited.

5. Event Safety and management plan

I am currently in the process of drawing up the event safety and management plan. I will forward this to you as soon as it is complete.

6. Management of campsite

A more detailed report of the management of the campsite will be incorporated into the management plan to follow. Further to your initial queries the cars, tents and live in vehicles will be in separate areas that will be roped off. Drinking water, toilets, first aid and fire fighting equipment will be provided for the duration of the campsite opening times. Information on all services will be provided on the information points. Please refer to plan for placing of these amenities.

7. Fire Alarm

More details will follow in the safety management plan, with clear lines of designated responsibility for raising the alarm. Means of raising the alarm will be provided from equipment on hire from the fire service. A system of making announcements by PA and

loudhailer will be in place.

8. Details of access to family camping area

Vehicle access will be prohibited from the family camping area for the duration of the whole event. Family campers will be directed to park nearer to that area within the carpark by the traffic stewards. Please refer to plan.

9. Protection of children from harm

More details to follow in safety and event management plan. Information on reporting lost children will be displayed on the information boards. Stewards will be highly visible for the duration of the event. Stewards will have clear responsibility to bring any lost children to the safety co-ordinator and an announcement will be made on the PA system to inform the parents. Information on tickets and information board clearly state that minors must be accompanied by a responsible guardian at all times. All hazards are cordoned off and stewards will regularly patrol the whole event area. Training before the event will stress the importance of keeping watch over children.

10. Public Nuisance

Control of litter

Stall holders will be directed to be responsible for disposing of their rubbish regularly to bins. Part of the stewards list of responsibilities on their rounds will be to monitor rubbish levels and inform designated staff who will periodically remove any build up of rubbish through the course of the event to non public access site. Campers are given bin bags, requests for disposing of rubbish carefully are made on the tickets and information boards. There will be bins throughout the site and the clear up operation will begin as soon as the event is over. All rubbish is collected to a central point with a pick up vehicle and taken directly to the local tip.

I hope this information is sufficient to answer your queries. Thankyou for your input and will look forward to further communication as the event develops.

sincerely,

yours

Horseman safety co-ordinator

Louise



Hereford and Worcester Combined Fire Authority

Hereford and Worcester Fire Brigade

West District, St. Owen Street,
Hereford HR1 2JW

D.J. O'Dwyer QFSM, MA, DMS, MIFire E
Chief Fire Officer / Chief Executive

Appendix 1

Herefordshire Council
Licensing Section
Unit 10
Blackfriars Street
Hereford
HR4 9HS

For the attention of Victoria Woodland

Telephone 01432 274561 Fax: 01432 270298
Your Reference
My Reference D23/162894/NP/kl/Rowden Paddocks 1
Please ask for Station Officer Pigott
Date 5 May 2005

EH & TS / LICENSING SECTION
RECEIVED

06 MAY 2005

TO:

Dear Sirs

Local Government (Miscellaneous Provisions) Act 1982
Rowden Paddocks, Bromyard
Occasional Public Entertainment Licence Application for 23 July 2005

Following our joint site meeting and inspection on 05 May 2005 I confirm that the Fire Authority has no objection to the granting of this licence subject to the following conditions:

1. Any curtains, drapes or decorative materials used within any indoors location to which the public have access must be inherently flame retardant or rendered so by suitable treatment.
2. All parts of the barn used for the disco to which the public have access and all external exit ways should be provided with emergency lighting, operating automatically in the event of mains electrical failure, including illuminated exit signs conforming to current standards, capable of providing sufficient illumination for the public to leave the premises safely. Account should be taken of the safe evacuation of persons with disabilities and the effect this may have on the evacuation of others.
3. Manually operated fire alarm actuation points, conforming to current standards, should be provided at each exit.
4. Suitable and sufficient fire-fighting equipment should be provided for the cooking area, electrical equipment and camping areas with people available, trained in its use, in the event of fire. The equipment as indicated on the plan submitted to us would be sufficient.
5. The maximum number of persons allowed in the disco barn should be 240 with 2 stewards available at all times trained to assist with evacuation in an emergency.
6. The existing access routes are adequate for the passage of fire appliances in the event of an emergency. These must be maintained available.

The applicant should be reminded that it is their responsibility to ensure that the means of escape, the emergency lighting, the fire alarm and the fire fighting equipment be maintained in good working order at all times and appropriate records kept.

Yours faithfully



FIRE SAFETY OFFICER

"Hereford and Worcester Combined Fire Authority
will provide a professional and dedicated Fire Brigade
responsive to visitors and residents of
Herefordshire and Worcestershire."

F:\Admin\FIRESAFE\Licensing Letters\Rowden Paddocks 1.doc

Acaster, Jane

From: stephen.thomas@westmercia.pnn.police.uk
Sent: 10 May 2005 07:42
To: Acaster, Jane

Jane

I can confirm that following a site visit the police have no observations to make concerning the application for an occasional PEL for Rowden Paddocks

I have also found that e-mail address

steve

Internet e-mail is not to be treated as a secure means of communication.
West Mercia Constabulary monitors all e-mail activity and content.
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Please notify the sender if received in error.
Unauthorised use or disclosure of the content may be unlawful.
Opinions expressed in this document may not be official policy.

Thank you for your co-operation.

West Mercia Constabulary.

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For more information please visit <http://www.messagelabs.com/email>

Annexe B
Appendix 2

Public Entertainment's Special Conditions

Annexe for Occasional Licences

1. Police & Fire Officer Recommendations

To comply with any recommendations made by the police or the fire officer in particular the number of stewards specified.

2. Car Parking

Adequate car parking facilities shall be made available to the satisfaction of the Licensing Authority, with stewards being appointed where necessary to control car parking arrangements.

3. Measures to minimise noise nuisance

The Licensee(s) shall make contact with the Environmental Health Pollution Area Manager before the event commences and discuss with him measures required to prevent noise nuisance occurring. Those measures shall be agreed with the Area Manager and implemented before and during the event.

4. Notification of event to nearby residents

The Licensee(s) shall take all reasonable steps to ensure that any residents who may be affected by noise emanating from the event or disturbed by vehicles entering and/or leaving the event, are given sufficient information regarding the event and such information shall be to the satisfaction of the Environmental Health Pollution Area Manager.

5. Means of contacting the Licensee(s) during the event

The telephone number of a licensee or some other nominated person who has control of the event shall be given to the Environmental Health Pollution Area Manager before the event commences and that person(s) shall be contactable during the course of the event.

6. Electrical Certificates

An electrical certificate shall be forwarded to the Licensing Officer before the event commences. An inspection should take place prior to the event by a competent electrician to determine whether the electrical installation conforms to legal and any industry-recognised standards. A certificate should be provided to this effect. If a generator is to be used appropriate safety Certificates shall be forwarded prior to the event.

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